

20 January 2009

Dear Choir Member,

Saint James's Singers 100 Club

We are pleased to announce the launch of our fundraising 100 Club. Although our choir receives support from Members, Friends, Patrons and others, the costs of performing the really big works in the repertoire continue to grow each year. Our SJS 100 Club will generate extra funds for these major works and, for those who participate, some fun, and the chance to win one of a number of a cash prizes each month

What do you get out of it?

For a subscription of just £5.00 per month, we will issue you with your SJS 100 Club number which will be entered into a monthly draw, with a chance of winning one of three cash prizes:

1 prize of £100

1 prize of £50

1 prize of £25

The draw will take place monthly before the 15th of each month and prize winners will receive their prizes within 7 days of the draw.

What do SJS get out of it?

Depending on how many members we have, the Club will generate an income of between £2,000 and £4,000 per annum.

How do you sign up?

Please complete the application form below and return it to Mrs Sue Matthews at:
Orchard House, Riverside, Tiddington Road, Stratford upon Avon CV37 7BD.
Sue's phone number is 01789 261634 and her e-mail address is: sue@tm-golf.co.uk

We do hope that you will consider participating in this venture, and we look forward to receiving your completed application before the end of February, with the first draw in March 2009.

Yours sincerely

Malcolm Robinson
Chairman

St James's Singers 100 Club

Questions and Answers

What happens if we have more or less than 100 members?

If we have more than 100 members we propose the following:
up to 125 – prize structure stays as is
125 – 200 – prize structure is amended to increase pay outs
over 200 prize structure is doubled

Conversely, if we have significantly fewer than one hundred members, the prize structure may need to be adjusted downwards.

We will write to you again if we are unable to run the club with the prize structure as proposed in this letter.

Can you take more than one number in the 100 Club?

Yes of course. If you wish to increase your chances of winning a prize, you are welcome to take out more than one subscription to the club.

How will SJS ensure that the 100 Club is properly run?

Saint James's Singers is a Registered Charity (Charity number 1093543). The club is licensed under the Gambling Act 2005. Annual accounts will be submitted to the licensing authority, Warwick District Council, and can be made available on request to any member of the club.

The draw will take place at choir rehearsals wherever possible – and if there are no rehearsals taking place in that month, will be held in the presence of at least three members of the choir committee. An annual list of prize winners will be published to members of the club.

Who will administer the SJS 100 Club?

The lottery will be administered by Mrs Sue Matthews, Orchard House, Riverside, Tiddington Road, Stratford upon Avon CV37 7BD. Sue's phone number is 01789 261634 and her e-mail address is: sue@tm-golf.co.uk

When will the club start?

The club will start on 1st March 2009 (providing at least 60 members have signed up).

So what do you do next?

If you would like to join this 100 Club, there are three possible methods of payment. You can choose to pay by either annual or monthly Standing Order. Alternatively, you can pay by an annual cheque.

When we receive your mandate or cheque we will allocate you a number, which we will deliver to you either by post, or via email, if you have given us your email address.

Saint James's Singers 100 Club Application

Name

Address

.....

.....

Telephone number

E-mail address

I would like to join the Saint James's Singers 100 Club.

Please provide me with.....tickets. (Please enter the number of subscriptions you wish to take out)

I enclose cheque for £60 per ticket

or

I have completed a standing order mandate for the sum of £..... per year/month .

(Please delete as applicable)

Signature..... Date.....

Please return this form to Mrs Sue Matthews at:

Orchard House, Riverside, Tiddington Road, Stratford upon Avon CV37 7BD.

**Saint James's Singer 100 Club
Standing Order Mandate**

To (Your bank/building society name)

Address

.....

..... (Full address of your bank/building society)

Your Account Details

Your account name	Your bank sort code	Your account number

Please Pay the Sum of

£60 on 1 st March 2009 and thereafter every twelve months	£5 on 1 st March 2009 and thereafter every month
This is for one ticket - please delete as applicable	

Or

Please Pay the Sum of

£..... on 1 st March 2009 and thereafter every twelve months	£..... on 1 st March 2009 and thereafter every month
For multiple tickets, please insert the correct amount for either the annual or monthly payment	

To

SJS account name	SJS bank sort code	SJS account number
The Saint James's Singers Business Current Account	55-70-33	80052479

This instruction should continue until cancelled by me.

Signed Date

**Please return this form to Mrs Sue Matthews at:
Orchard House, Riverside, Tiddington Road, Stratford upon Avon CV37 7BD.**